

**SUPPORT PERSONNEL
REASONABLE ASSURANCE OF EMPLOYMENT**

Date 4/16/2024

RE: Reasonable Assurance for 24 -25 School Year

Dear Gore Schools full time staff and substitutes:

On behalf of Gore Public Schools, I would like to thank you for your service during this school year. Your last working date before summer is listed in your work schedule from your site principal and on your contract.

If you are a substitute teacher this year, please find this letter verifying GPS’ intent you utilize your services for the upcoming school year. We intend to employ you in the same or in a capacity that utilizes your skill and availability for the following school year.

In order to determine our personnel needs, please let us know if you **do not** intend to return for the upcoming school year as an employe of GPS by contacting the buisness office by returning this signed letter of assurance by May 1, 2024, 12noon. Otherwise, thank you for your service to the students of Gore Schools and we look forward to seeing you back in August.

Sincerely,

Lucky McCrary, Gore Schools
Superintendent

Please return this notification to GPS buisness office if your intent is to not return under GPS employment for the 2024-2025 school year:

___ No, I do not intend to return for the following school year.

Employee Signature

Employee Name Printed

Date